

Recreational Sports Departmental Facility Request Form

Today's Date _____

Facility/space requested (please check all that apply)

Rec Center Areas:

_____ Gym - # of cts. _____ Room 205
_____ Lap Pool _____ Room 207
_____ Climbing Wall _____ Outdoor Basketball
_____ Group Ex Studio A _____ Game Lounge
_____ Group Ex Studio B

Other Areas:

_____ Waranch Tennis - # of cts. _____
_____ Rec Center Lobby Table

Fields:

_____ Traditions - # of fields _____
_____ Rec Complex - # of fields _____
_____ Intramurals - # of fields _____
_____ Eagle Point - # of fields _____

Additional Gym Areas:

_____ PEB Gym - # of cts. _____
_____ Bahnsen Gym - # of cts. _____

PLEASE COMPLETE ALL INFORMATION BELOW

Event Name / Type

Department Name

Contact Name

Contact Phone

Contact Email

Contact Fax (if applicable)

University Account Number to be Charged

(in some cases charges may not apply)

Date(s) of Event

Start Time (include set-up)

End Time (include break down)

Approximate # of Participants including spectators

Event Details/ Needs (e.g. setup, equipment requests, tables, chairs, scoreboards, officials, etc. - please describe in detail)

